

Welcome everyone old & new to a NEW dance season. By now everyone should be settled in their classes. We are happy to be starting another season and anxious for what the new year of dance will bring us.

Studio General Information:

Studio Hours & Admin:

- **Studio Hours:** Studio is only open when classes are running from 5:30–8:30pm Mon to Thurs, and 10:30-1:30pm Sat. The doors will open **15 minutes before classes start**, please keep this in mind when dropping off your children.
- **Office Hours/Admin:** The office is closed during the day and does not always have someone available during classes. You can contact us by email anytime or leave a phone message at the studio and someone will get back to you within 24-48 hours.
- **ALWAYS provide dancer's name** with any correspondence.

Communication and Correspondence:

- **Email:** We use email to send all important reminders, studio information, and newsletters. Please make sure that your "Parent Portal" is up to date with all contact information. By providing a primary contact email address, you give consent to receive electronic communication from Dance Plus Regina Inc. If you unsubscribe from our emails, you will be solely responsible for obtaining your information via the website and Parent Portal on your own.
 - **** NOTE: emails will come from the jackrabbittech.com domain. Be sure to white list this domain as a Safe Sender in your email platform so it messages don't go to your junk mail.**
 - We suggest creating a "dance" folder to keep all emailed notices, newsletters etc for reference, or you can find everything in your Parent Portal or on our website -- www.danceplus.ca/newsletters
- **Parent Portal:** Our online Parent Portal is the central hub for your account! Here you will find your account balance/fees, class schedule, all emails sent to you for easy reference, submit dancer absences and update your family details.

Fees & Payments:

- **ALWAYS provide Dancer's name with any form of payment to ensure payment is posted to the correct dancer.**
- **Payments:** When submitting any payment (e.g. fees, clothing, exams, costumes etc.) please indicate where to apply the payment. Payments are automatically applied to the oldest fees first unless indicated otherwise.
- **Monthly fees: Payment is due the 1st of each month** and is determined by the total number of lessons in the season (Sept to May), then divided into 9 payments. Some months will have 3 or 4 even 5 lessons in the month.
- **New - AutoPay Option:** This season families have the option of paying by **VISA or Mastercard**. If your fees have not been received by cash, cheque or e-transfer, your credit card will automatically be charged on the 15th of each month. Set it and forget it!
- **Late Fees:** all fees NOT PAID by the 15th of the month are subject to a **\$20.00 LATE charge** applied to their account.

Receipts:

- Receipts will only be written for CASH payments, and will be filed or emailed. Cheque or E-transfers are a receipt of payment.
- DO NOT give payments to Teachers - place all payments into Secure Mail Slot beside office window during studio hours.
- DO NOT leave payments or confirmation notices in outside mailbox, we cannot guarantee we will receive your payment.

Peanut Free: The studio must be peanut free for those students with allergies, please only send peanut free snacks with your dancer.

Lost & Found: **The studio will not send out emails for Lost/Stolen items from the studio**, you may post a sign on the foyer bulletin board, parents please make sure your dancer is always taking home the proper outdoor footwear. Studio is not responsible for these items.

Dancers Absents:

- We encourage all Parents to please **utilize the Parent Portal to mark their dancers absents** from class, this will advise teacher directly and they can then see why the student is missing class and when they are expected to return. Please take advantage of this option in your Parent Portal instead of emailing the studio.
- Students with an injury are encouraged to still attend class to sit and watch so they can keep up to date with the class work.

Team Color:

- At our studio the dancers are divided into TEAM Colors. Dancers are placed into Teams based on their experience, ability and progression over the year. **You can find your dancers Team Color on your parent portal.**
- Once assigned to a Team, dancers will remain in the SAME Team Color. Each year you will register for classes for that Team.
- Evaluations are done each year by Teachers and if they feel that a dancer should be moved to another Team they will make their recommendations, parents should not move their dancer into another Team when registering for classes.
- Being with same Team allows the dancers to grow and learn together which makes the Team stronger.

IMPORTANT DATES

Holiday Weekends:

- **Thanksgiving Weekend:** Regular scheduled classes **on the Saturday October 7th**
- **Thanksgiving Monday: Monday October 9th** - ALL classes **CANCELLED**
- **Halloween Night: Tuesday October 31st** – ALL classes **CANCELLED**
- **Remembrance Day:** Regular scheduled classes on **Saturday November 11th**

Halloween Dress Up Week:

- Beginning **Tuesday October 24th to Monday October 30th**, students may wear their Halloween costume for Halloween Dress-up Week (this is optional). Their dancewear should be worn underneath so that their costume may be taken off if child cannot dance properly during class.
- NO costumes to be worn in Exam Class, thank you

Clothing Order: Please watch for information about our Dance Plus clothing order coming soon! This order includes hoodies, sweatpants, dance bags etc. arriving in time for Christmas giving!!

Parent Watch Days:

Parent Watch Days - Week of November 18th to 22nd: Preschool, Combo, Team Coral, Team Teal and Acro 1 Classes only

Parents Watch Days #2 - Dates TBA: Non-competitive students ONLY (Preschool & Combo)

***No watch nights for all other teams.*

- **Only 2 people from each family** can come to watch the class, we appreciate your co-operation in this matter as additional people in the room is very distracting for the dancers.
- Observers must sit quietly on the floor along the walls as it becomes very crowded in the studio with observers plus all the students and teachers in the studio area at this time.
- **Photos & videos taken during class CAN NOT be posted on social media for the privacy of all dancers**

PLEASE READ: IMPORTANT MESSAGE

COSTUME COSTS

ALL students, including Preschool & Combo, will perform in our year-end performance held the last week of May 2024 and will require a costume for this performance!

Costume Deposits (optional):

- **For the next 6 weeks**, you may submit as many payments as you wish between Oct. 1 to Nov. 15 to be applied to your costume total.
- Each payment must indicate Dancer's name, Team color & "costume payment" memo so payment is applied to your costume bill.
- If you wish to submit Costume deposits, see the chart below indicating the cost per costume based on Team Color.
- Payments may be made by E-transfer, CASH or Cheque

Costume Payment Deadline - November 15th:

- **Final Costume Payment is Due in FULL by November 15th.** Costumes must be paid in full by mid-November so costumes arrive in time for those dancer's attending competitions in March/April.
- **Late Payment Fee** - \$20 fee will be charged on all costumes not paid in FULL by Nov. 15th
- **VISA and MC:** Those families that have entered a credit card on their account, and have not submitted their costume payment by any other method, will have their full costume payment applied to their credit card on Nov. 15th.

Legwear: Legwear is included in the costume price for **Preschool and Combo classes only**. The cost of legwear is in addition to your costume for all other dancers. Legwear Order information will be emailed out by end of November with order deadline of December 15th.

Exam Students – Optional Routine:

All Exam students are invited to participate in the Opening/Finale numbers for our Year-end Performance. This is an OPTIONAL costume. **You must indicate with your payments that you wish to have this Optional Costume ordered for your Dancer by the deadline.**

Unsure of your Team Color? Visit your parent portal. The Team Color will be indicated after the class your dancer is enrolled in.

Example: Ballet – Teal

One costume required for each discipline your dancer is registered for.

Dancer enrolled in tap, ballet, jazz (Team Teal) = \$75.00 x 3 = \$225.00 total costumes) -- Price includes Duty, Exchange, Shipping, GST/PST

See next page

2023-2024

Team Color	Costume price GST/PST incl.	FULL payment Nov. 15th	Legwear will be billed mid Nov.
LATE FEE/costume	\$20.00	if NOT paid by Nov 15	
Preschool (1 costume)	\$75.00		legwear included
Combo (1 costume)	\$75.00		legwear included
Mus. Theatre	\$0.00	purchase on your own	teacher will advise
ACRO students	\$80.00		PLUS cost of legwear
Team Coral	\$80.00	per discipline	PLUS cost of legwear
Team Teal	\$80.00	per discipline	PLUS cost of legwear
Team PINK	\$90.00	per discipline	PLUS cost of legwear
Team BLUE	\$90.00	per discipline	PLUS cost of legwear
Team YELLOW	\$95.00	per discipline	PLUS cost of legwear
EXAM Students (optional)	\$90.00	Optional O/F costume	PLUS cost of legwear
EXAM bodysuit	\$30.00	for Exam students	PLUS cost "Black" legwear

- Notification on Style/Color of Legwear and how to order will be sent out in November
- Once Costumes are ordered there is NO refund on your costume
- Final deadline for FULL payment is November 15th
- You may make as many payments as you want from Oct. 1st to Nov. 15th – indicate “costume payment”

Competitions:

- Dance Plus Regina Inc is a competitive dance studio, all dancers age 6 & over are required to attend 2 or 3 competitions with their group(s) throughout the season.
- Competitions provide students with the opportunity to perform on the stage, thus having a goal to work towards, a chance to wear their costumes and learn to be a stronger performer.
- Information on 2024 competition dates/costs will be sent out in early December with FULL payment needed by January 15th, 2024.
- More information available in our Studio Policy Handbook on our website -- www.danceplus.ca/newsletters
- **OPTIONAL Solo or Duo routine:** Information has been sent out to all competitive dancers.

Year-end Performance Dates (tentative dates):

- Thursday May 30th, 2024 at Conexus Arts Centre (Capital Auto Theatre) @ 7:00 p.m.
- This show involves ALL dancers from Preschool to Senior classes.
- Dress rehearsal on the stage will be held during the day on the Thursday at the Conexus Arts Centre from 8:45 am to 4:00 pm
- Performance will be at 7:00 pm on Thursday evening.

** Please mark these dates on your calendar

If you have questions or concerns at any time throughout the year, please feel free to contact us to set up an appointment to come and talk to Deanna or your child’s teacher about them. We are available to discuss any concerns you may have, but prefer to set up an appointment and not take up class time as we would like to spend our time with your children in class.

E-mail danceplus@sasktel.net at anytime and we will be glad to arrange a time to discuss your concerns with you.

We hope that you all have a very rewarding year with us at Dance Plus.

Deanna, & staff

Thank You

Visit our website News & Info page for newsletters, schedules, important dates and our Studio Policy Handbook -- www.danceplus.ca/newsletters